

**Royce Woolfolk, Jr., DDS**

**4908 Monument Ave. Suite 101**

**Richmond, VA 23230**

**804-358-0002 [www.MonumentAvenueDentist.com](http://www.MonumentAvenueDentist.com)**

## **PAYMENT OPTIONS & POLICIES, MISSED APPOINTMENT FEE AND REFERRAL INCENTIVE**

- Payment will be due at the time of service unless insurance coverage applies
- If you have insurance we will file your dental claim for you as a courtesy, and bill you for the difference once the claim has been processed
- Payment is due upon receipt of statement
- It is each patient's responsibility to know and understand their insurance policy's benefits and coverage, as individual policies vary
- CARE CREDIT is a payment plan option available to patients without insurance
- A service charge of .5% will be charged on unpaid balances older than 30 days
- A \$50 fee will be charged for a missed or broken appointment without a 24 hour notice
- We appreciate all referrals and will send you a \$10 gift card when a new patient you referred comes in

Signature \_\_\_\_\_ Date \_\_\_\_\_